

FEDERAL GOVERNMENT OF SOMALIA



Ministry of Finance (MoF)

Somalia Crisis Recovery Project (SCRCP)

Terms of Reference for Procurement Specialist

Project Implementation Unit (PIU)

Background to the Project

The proposed Somalia Crisis Recovery Project (SCRCP, P173315) is a flood and disaster recovery, and reconstruction project financed by the World Bank to the Federal Ministry of Finance (MOF). It will support immediate and sustainable flood recovery and finance activities to mitigate future against shocks, by supporting: (a) immediate early floods recovery and service delivery restoration activities; (b) immediate support activities to respond and mitigate COVID 19; (c) medium-term rehabilitation of flood-impacted infrastructure, services and livelihoods; (d) elements of immediate and longer-term crisis preparedness and recovery; (e) detailed flood risk management plans, including both structural and non-structural flood risk management solutions for the country; and (f) support to enhance government performance and accountability and citizen engagement in service delivery.

The Deyr rains are seen in Somalia each year, usually lasting from September to November or December. In late October and November 2019, moderate to heavy rains caused substantial flooding in low-lying areas along the Shabelle and Juba rivers, resulting in several deaths and significant damage to infrastructure, crops, property, and livestock. The rains affected more than a half million people across 17 districts in ten regions in the three states of Jubaland, Hirshabelle, and Southwest - 370,000 people were displaced by flooding from their homes. Weeks of flooding destroyed physical, productive, and social service delivery infrastructure – with many roads turned into rivers and farmlands fully destroyed. Livestock was been lost and agricultural production impacted. In urban centres sewage and flood water mixed contaminating the shallow wells that provide drinking water.

In addition to flooding, future swarms of desert locusts have the potential to threaten food security. Heavy rains and wet soils have supported the uncontrolled development and spread of desert locusts across Somalia and much of East Africa. There is still a grave risk that current breeding and egg laying in Somaliland and Puntland will lead to fresh swarms moving south in the coming

months to the flood-affected states in search of food. This will coincide with the new generation of swarms, further exacerbating food insecurity and presenting a massive food security threat in already vulnerable areas.

The proposed Project supports the immediate crisis recovery and longer-term resilience building against natural and manmade shocks in Somalia. The Project is a single, coordinated, and harmonized multi-sectoral approach to early and medium-term recovery and aims to address immediate impacts of the flood crisis, while gradually transitioning to recovery and building resilience against future shocks. The multi-sectoral approach provides a more integrated, holistic, and sustainable solution by combining interventions across multiple sectors to catalyse recovery of productive assets, food production, and livelihood systems as well harmonization of the interventions across sectors. The Project would retain a major focus on supporting immediate and medium-term floods recovery and, may to a limited extent, potentially offer solutions for longer-term resilience building solutions for the “Complex Triangular Crisis” that Somalia currently faces – drought, floods, and conflict, all within the same time and space and most recently a devastating flood-related locust invasion. The project components include:

- *Component 1:* Immediate basic services and livelihood support for early recovery
- *Component 2:* Medium-term flood recovery
- *Component 3:* Longer-term disaster risk management and preparedness
- *Component 4:* Project Management
- *Component 5:* Contingency Emergency Response Component

Project Coverage and Duration

The Project primarily targets the three flood-affected states of Hirshabelle, South West, and Jubaland, while advancing a national approach to the locust response, longer-term resilience building, and the CERC (emergency COVID 19 activities). The financing instrument of the proposed Project is an IDA-based Investment Project Financing, with an operational life of four years. The Project’s early recovery and locust preparedness activities will likely take six to twelve months to complete, while an overall four-year project duration is proposed to: (a) allow the completion of infrastructure activities to building-back-better standards; (b) allow time for the FGS-Federal Member State (FMS) project management arrangements to become functional, and (c) support longer-term resilience building and risk management within Government. The Project will follow a rigorous prioritization and sequencing exercise based on the needs identified in the FINA, to identify state-level annual investment plans. Due to the emergency nature of the Project and the need for quick impacts, the FGS has also identified priority activities for immediate, retroactive financing under the SCRP.

Project Roles and Responsibilities

The Project builds on existing institutional structures and aims to enhance the relationship between the FGS, FMS, and flood and drought affected communities, with an overarching objective to restore the legitimacy of the State and strengthen State-Citizen trust. The Project will promote coordination and cooperation both vertically and horizontally within Government and with communities. This is considered essential to mitigate any potential destabilizing risks and important to the process of strengthening state-citizen trust. The FGS will maintain a detailed Project Operations Manual (POM), which details roles and responsibilities for implementation and monitoring apparatus and the technical and operational decision-making process, while also disseminating and building the capacity of key actors to utilize the POM.

A Project Implementation Unit (PIU) is mapped to the Ministry of Finance and co-managed and co-staffed by a combination of MOF and MoPIED personnel. It will be responsible for project management, coordination and implementation support to the FMSs, including through the

establishment of State Project Teams (SPT) that will serve as a state-level extension of the PIU to provide coordination and quality assurance. These tasks will include quality and process oversight, financial management, procurement, reporting and certification, contract management, M&E, and compliance with World Bank Group social and environmental safeguards and security management.

Implementing partners will be responsible for fine-tuning these plans at the community-level through risk and gender-sensitive consultations and planning. In coordination with the PIU, the implementing partner/s will work closely with the State Project Teams and relevant FMS technical Ministries, Departments and Agencies (MDAs) to ensure activity compliance with federal and state technical standards, as well as with the World Bank social and environmental safeguards standards and grievance redress requirements.

Procurement Specialist Roles and Responsibilities

The overall responsibilities of the Procurement Specialist are to: (i) advise the management of the FGS Ministry of Finance (MoF) on all procurement aspects of the Project; (ii) be responsible for coordination and implementation of all procurement activities within MoF and the line ministries (beneficiary institutions) pertaining to SCRP; and capacity building in MoF; iii) work with other specialist in the SCRP Project Implementation Unit to perform all necessary procurement under SCRP for the period of the assignment.

The Procurement Specialist will support the FGS Ministry of Finance in effective implementation of SCRP, working closely with government counterparts and focal points to improve the procurement process to international acceptable standards. The responsibilities for the Procurement Specialist include:

- Develop the annual procurement plan with corresponding work plans, monthly reports and quarterly performance procurement updates;
- Provide advice and ensure that all the procurement activities of the Project conform and are compliant with World Bank Procurement Regulations/Guidelines;
- Advise on the appropriate procurement methods to be used for procurement of goods and consultancy services under the Project;
- Assist project implementation Unit (PIU) in actual operational procurement activities processing including: drafting procurement plans, Bidding Documents, adverts, Request for Quotations; procedures in issuing BDs, procedures in short listing suppliers for invitations for quotations, receipt of bids/quotations, opening of bids/quotations, evaluation of bids/quotations, preparation of evaluation reports and draft contract agreements, etc.;
- Handle communications relating to procurement within the Project with all the focal points of government under the project and with outside agencies, as well as with the World Bank team working on the preparation of SCORE, etc.;
- Ensure that complete documentation is maintained on all procurement cases and coordinate and respond to procurement queries, disputes, and complaints;
- Establish a central procurement filing system, and ensure all related documents are included in the respective files;
- Provide contract management oversight for Goods, Works and Consultancy Services Contracts; especially in monitoring contract execution, ensuring timely delivery of goods and consultants reports and other deliverables, and ensure compliance to provisions in contracts by all contracting parties;
- Support capacity building efforts and mentor colleagues by sharing knowledge on procurement of works and services;

- Prepare and update the Procurement/Contract Register (List of all procurement contracts awarded);
- Coordinate and respond to procurement queries, disputes, and complaints;
- Help strengthen state/non-state procurement that can be called on by Government to design, implement, and oversee responses to future crises and early recovery needs;
- Carry out any other periodic duties that may be assigned by the ORM Lead.

Requirement Qualifications

- The applicant shall have a Bachelor's Degree in one of the following: Procurement, Business Administration, Accounting, Finance, and Engineering or equivalent
- An advanced degree with a major in a relevant discipline or professional qualification (final examination of the Chartered Institute of Purchasing and Supply or equivalent) is an added advantage
- A minimum of at least 7 years of direct relevant experience including broad expertise in the management of procurement in the public sector or private sector
- Minimum of at least 3 years of experience in implementing procurement actions according to international organizations guidelines such as the World Bank, African Development Bank, the United Nations etc. for procurement of goods, services, and works
- Proven work experience on country procurement systems and procedures
- Experience working in a Fragile State environment
- Excellent computer skills for Microsoft Office tools (Word, Excel, and PowerPoint) and Internet use
- High level interpersonal and relationship-building skills.

Language Requirements

Excellent command of English language (oral and written)

Duration of Service

The candidate will be engaged initially in a 1-year contract appointment with an extension based on budget availability and satisfactory performance

Reporting Obligations

The Procurement Specialist will report to the PIU ORM Lead

Duty Station

Mogadishu, with field visits as necessary

In line with the SCRP requirements, the PIU seeks to establish gender parity. Women are particularly encouraged to apply.

Inputs/facility provided by the Client

The client will provide office space with necessary furniture and other facilities such as printing facility etc. to enable the expert to perform day-to-day work. The Client shall also provide soft and hard copies of any existing relevant procurement documents e.g. manuals if any upon signing of the contract.