



FEDERAL REPUBLIC OF SOMALIA

Terms of Reference

For

**RECRUITMENT OF CONSULTANT FIRM FOR THE DEVELOPMENT FOOD
SAFETY POLICY**

March 2023

A. Background

The Ministry of Livestock, Forestry and Range is responsible for improving livestock health conditions, access to suitable good quality fodder, suitable markets and qualified workers. In order to have enough pasture, the ministry is responsible for protecting the land from degradation and deforestation. The Ministry is mandated to enhance the human resource capacity building and institutional strengthening, animal health and disease control, improving animal production, rangeland development, and livestock marketing and trade facilitation. There are many World Bank-funded projects that are technically implemented by the Ministry of Livestock, Forestry and Range.

Under the Horn of Africa Initiative, the World Bank is funding the De-Risking, Inclusion and Value Enhancement of Pastoral Economies Project (DRIVE) and the Ministry of Livestock Forestry and Range is one of the project beneficiaries. DRIVE aims to protect pastoralists against drought shocks, using a package of financial services including drought insurance, payment, savings and provision of credit funding, and to connect the pastoralists better to markets by upgrading the livestock value chains and facilitating the regional livestock trade. This project is regional and Djibouti, Ethiopia, Kenya and Somalia are the participating countries. The development objective of the Project is to enhance de-risking, financial inclusion and value addition of pastoral economies in the HoA.

B. Objectives of Assignment

This assignment objective is the development of a food safety policy for the Federal Republic of Somalia. The overall objective of this policy will be to protect public health and promote trade in safe food in a manner consistent with WTO/SPS and other international requirements through the establishment and maintenance of an integrated “farm to fork” food safety system that harmonizes inter agency efforts and minimizes duplication and overlaps.

The policy will be expected to address the food safety challenges in Somalia covering the broad areas of legislation, institutional framework, monitoring and evaluation, resources, information, education and communication, traceability, infrastructure, training, and capacity; emerging and re-emerging food safety issues; validation, inspection, certification, and self-assessment; institutional framework and monitoring and evaluation.

The policy will also help the Federal Government of Somalia in establishing a coordination mechanism to harmonize operations and provide oversight over all food safety lead agencies. The proposed mechanism will undertake food safety risk assessment and will be independent from risk management agencies.

Through a participatory implementation plan for this policy, the Ministry of Livestock will be able to embrace performance measures for actions and initiatives outlined in the policy which will be used to gauge the overall progress towards effective and efficient food safety management system in Somalia.

C. Scope of the Assignment

The assignment will be implemented in three distinct phases:

1. **Inception phase** (due diligence): The firm is expected to conduct a situational analysis in order to familiarize itself with the Project, review of the existing policies in place, the outputs of other similar works or consultancies, international food safety framework, Somalia food safety policies, food laws and regulations, food safety institutional frameworks, food testing services, food inspection, and certification services, information, education/training and communication, traceability, emerging and re-emerging food safety issues, and food safety financing, interactions and the views of major stakeholders and conduct any other necessary due diligence. The firm will review livestock product quality and food safety management strategies, policies and guidelines, and benchmarking them with best international practice in developed countries such as the USA, Canada, EU, Australia, or New Zealand. The reviews and research will have a climate lens to support knowledge development on the nexus between food safety and climate adaptation and mitigation.
2. **Implementation phase** (drafting of documents): Based on, inter alia, the findings from the due diligence phase of this engagement, the firm is expected to prepare initial draft versions of the required policy, strategy, governance/institutional frameworks, and guidelines, reflecting best practice, etc., as follows:
 - a. **A food safety policy** that aims to address the following key policy issues and interventions; Policy and legal framework, institutional framework, information, education/training and communication, traceability, surveillance and laboratory food analysis, validation, inspection, certification and self-assessment, emerging food safety issues, and food safety financing. The food safety policy will present the guiding principles, the HACCP system, Food Safety for FOOD of Animal origin, packing materials, food labeling, among others. Some areas to focus include: laws and regulations, food control management bodies, food inspection vs. risk analysis; policy, education and training. In addition, the role of the private sector and their investment to comply with the policies.
 - b. **Governance and Institutional Structure for food safety**, touching on policy implementation framework which will address Food Safety concerns in the broad areas of legislation, institutional framework, monitoring and evaluation, traceability, resources, information, education, and communication. This will also touch on financing, and a monitoring and evaluation framework that will form an integral component to ensure the policy objectives are achieved in a cost effective, coordinated, and harmonized approach at both the National and Federal member states levels.

The consultant firm will submit and annotated outline with the different areas to be included in the policy. The firm will also develop a comprehensive data policy for food safety. The Policy will cover, among other data issues: (a) data governance; (b) data security; (c) protection of personal data; and I data sharing mechanisms. At the farm and enterprise levels, the policy will address the use of innovative technologies and digital control systems for smart food safety supervision. The food policy will also address issues at the livestock value chain level, including a comprehensive food safety traceability system which allow tracking food safety at various stages of the value chain.

3. **Stakeholder consultation and validation phase:** Stakeholder consultation and concurrence on the consultancy work is critical for building ownership of the document and subsequent adoption of policies. The successful implementation of the policy will depend on building consensus among concerned stakeholders, around an agreed platform of realistic priorities. Key stakeholders will be identified and included in the analysis, strategy formulation as well as implementation planning process to promote local ownership at every stage. The firm is expected to support the Ministry of Livestock by facilitating a series of consultations with stakeholders. Subsequently the Consultant will be expected to support the Ministry of Livestock in holding interim and final validation workshops with key Ministry officials and other key stakeholders (Somalia Bureau of Standards, plant and animal inspection directorates, ministry responsible for Agriculture etc.) for the food safety policy to both receive feedback and socialize the strategy and implementation plan of adoption.
4. **An action plan,** developed during the stakeholder workshop, proposing policy, institutional, and investment measures that would facilitate regional trade flows in livestock value chain and food products. This proposed action agenda will focus on areas such as: (i) promoting harmonization of national and sub-regional livestock policies affecting marketing and trade; (ii) monitoring and eliminating administrative and regulatory barriers to efficient trans-border livestock and meat products and products of along the livestock value chain.

D. Firm and Core Team Qualifications

The selected firm (or consortium of firms) should demonstrate competence and capability to successfully undertake the consultancy works. The minimum qualification guidelines are enumerated as follows::

- **A minimum of 10 years of relevant experience in food safety regulations, livestock, national policy development,** including in-depth practical experience in standards, trade, safe food practices and infrastructure in Primary Production including livestock and supporting public institutions in developing the national policies using best practice approaches.
- **Familiarity with food safety challenges faced by developing countries,** preferably in Sub-Saharan Africa, demonstrated through at least one past assignment in a developing and fragile country.
- **Expertise in food safety standards and protocols such as** Good Agriculture Practices (GAP), Good Hygiene Practices (GHP), Good Manufacturing Practices (GMP), Hazard Analysis and Critical Control Points (HACCP)

The Consultant firm should demonstrate the following capacities/skills within its team of key staff of their multi-disciplinary team:

- a) **Food Safety Scientist (Team leader:** The firm should provide a team leader with requisite successful experience (at least 10 years) with a minimum of Master of Science (M.Sc. degree) in Food Science and Technology or a related field with competencies in Food safety and quality, quality assurance and risk analysis in agricultural value chains, Food standards development, food laws and regulations, Food product development and value

addition of agricultural/animal produce, and ISO 14001:2015 Implementation and auditing.

- b) **Agricultural Extension and community development expert:** The firm should propose an experienced Agricultural Extension and community development expert with a minimum of masters in Agricultural Information and Communication Management to support the Team, with at least 10 years' experience in research and development of policy briefs, food safety surveillance, food safety information analytics, development of innovative products to promote transformation of agricultural value chains, and approaches in agricultural Extension enhancing community development.
- c) **Livestock Value Chain Specialist:** The firm should propose a livestock value chain specialist with at least 10 years and should have a minimum of a degree in agricultural/livestock economics (masters preferred). They should have an in-depth understanding of Somalia livestock value chain, sustainable livestock management, livestock production systems, having implemented practical identification method and traceability system for livestock. The individual should be conversant with food safety in the livestock sector at the production and distribution level.
- d) **Policy and Advocacy Specialist:** The firm will incorporate the services of Policy and Advocacy specialist to support social economics studies and peer reviews on the existing policies and effect to the food systems .

E. Reporting Arrangements/Structures

The consultancy firm will work under the direct supervision of the Director General Ministry of Livestock, Forestry and Range and shall provide weekly basis progress reports summarizing progress; challenges and presenting any issues that require action from the DRIVE Project. The consultant firm will coordinate with the PIU of the DRIVE project and the World Bank to include inputs from the Ministry of Commerce and Industry, Somalia Bureau of Standards, Ministry of Agriculture since the development of the national food policy needs to be harmonized and coherent with the regulations of the other institutions.

Sharing of work progress updates, stakeholder meetings, and workshops shall be conducted within the agreed timelines by the parties and the final validation workshop shall be stakeholder sensitive, consultative and inclusive. A validation workshop shall be conducted for a final consultative opportunity by the stakeholders.

F. Deliverables and Timelines of the Assignment

The firm is expected to conclude the proposed assignment within 3 months. Expected deliverables and an indicative timeline for delivery is included below:

- i. Inception report and work plan (15 days weeks after contract signature) (payment 10%)
- ii. Draft food safety policy (45 days after contract signature) payment 20%
- iii. Validation workshop on the policy (75 days after contract signature) payment 20%
- iv. Final versions of all deliverables, incorporating feedback and recommendations (90 days (3 months) after contract signature), including short read-out of consultations with relevant stakeholders and how they have been reflected. 50% final payment